



## **DUNSMUIR MIDDLE SCHOOL**

PAC Meeting Minutes  
**Nov 25, 2025 – 6:30 pm**

1. Meeting called to order: 6:38 PM  
We acknowledge the traditional territories of the Coast Salish: T'Sou-ke Nation and Sc'ianew Nation and Beecher Bay.
2. Introductions  
**Attendees:**  
Lisa LeClerc – Principal  
Fabian Duque-Park - Librarian  
Kaitlyn S -Teacher  
Alexis McKean acting Principal to take over for Lisa in January.  
Stephaine Tomlinson – President  
Candice McLeod – Communications Officer  
Serena Beck – Secretary
3. Approval of agenda – Candice and Serena
4. Approval of minutes from the **October 2025** meeting – Candice and Stephanie
5. **Principal/Administration Report-Lisa**
  - Goals Board (see the images below)
  - 10-15% absent rate
  - 10% of 800 is 100 students absent in a day. Two mornings absent will record as 2 days absent in the system.
  - Track your own attendance on the district website.

**1 or 2 days a week doesn't seem like much but...**

If your child misses...	That equals...	Which is...	And over 13 years of schooling that's...
1 day every 2 weeks	20 days per year	4 weeks per year	Nearly 1 ½ years
1 day per week	40 days per year	8 weeks per year	Over 2 ½ years of school
2 days per week	80 days per year	16 weeks per year	Over 5 years
3 days per week	120 days per year	24 weeks per year	Nearly 8 years

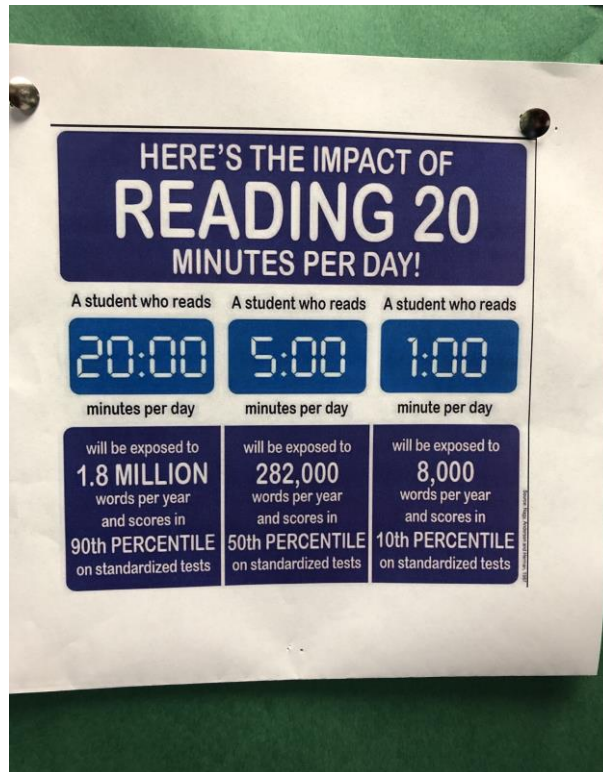
**How about 10 minutes late a day? Surely that won't affect my child?**

He/she is only missing just...	That equals...	Which is...	And over 13 years of schooling that's...
10 mins per day	50 mins per week	Nearly 1 ½ weeks per year	Nearly ½ year
20 mins per day	1 hr. 40 mins per week	Over 2 ½ weeks per year	Nearly 1 year
30 mins per day	Half a day per week	4 weeks per year	Nearly 1 ½ years
1 hour per day	1 day per week	8 weeks per year	Over 2 ½ years

**EVERY DAY COUNTS**

**If you want your child to be successful at school then, YES, attendance does matter!**

- At home reading has declined. 38% below grade level and needing the support with home reading as well. Teachers are doing as much as they can, but students need to read more at home too.



- Flourish will supply 30 hampers with pancakes and fruit and veggies etc. They will reach out to families who needed one last year and then put the call out and it will be done discreetly.
- Kaitlyn Dec 01-15th for food bank collection. There were over 60 banana boxes of donations last year.
- TheWhiteHatter.ca for a presenter cyberbullying and online personal protection looking into this. Former RCMP member. They have a parent option of the same presentation and a virtual option for more participation.
- Staff potluck lunch and appreciation of 80 people.
- Acting position. Superintendent looks at what it looks like for the fall and the interview process. Alexis as acting principal. District Vice Principal interviews in January for the district and interviews. Allison Weber as acting Vice Principal for Alexis.
- Fabian thanks on funding. Good news for the book fair that lots of students bought books and \$6000 in books for Scholastic. \$1500 raised for the library.
- ELL students bought books at the book fair.
- Legion offering funding to schools and resources at the middle school level. This comes from the PAC to apply for funding.

#### 6. Old Business

- Night Market
- NOL \$480 profit for tickets.
- 55 Panago coupons sold for \$220 profit.
- Coffee station at the market \$12.65 profit.

- 50/50 surpassed last year as well. \$650 and \$325 for the winner and the yearly gaming fee of \$10. We can have another 50/50 before April 02<sup>nd</sup>.
- \$696.65 for the market in total.

## 7. **New Business**

### a) School Start

- Kara has it set up and we just need the school supply lists by grade in the Spring.
- Ship directly to your house.
- Cost wise on par if not cheaper.

### b) ArtCards by Kids for Spring and it is set up

### c) Hot dog days still figuring out which stove to use.

### d) **Garden:** Still researching. Moving to Royal Bay for watering in the summer. Could use herbs in the cooking class too.

### e) **Mabel's Labels:** On Dec 01. 2025, this fundraiser was approved by all members of the PAC. This should help with the lost and found (these are great labels for all your child's items).

## 8. **Committee Reports**

### **President**

- Nothing

### **Vice President**

- School Start-looking into this for next year. The money is received for the following school year.

### **Treasurer**

- **As of Nov 24<sup>th</sup>** (only 2 cheques cashed since the last meeting)
  - **Operating:** \$28478.36
  - **Gaming:** \$20231.40

### **Secretary**

- No updates.

### **SPEAC**

- Many teachers don't have a chance to eat lunch as they are supervising students all day. We hope these stories will spur parents to contact their elected leaders/MLA to press for more funding for education, more supports for teachers and the safety & education of our children.
- Acting associate superintendent to help out while the district underwent a full hiring process to fill the position. Lisa Leclerc has been hired and will

start January 1 st – congratulations Lisa! She's very skilled and will be fantastic for the job.

- PRESENTATION ppt – Brian Jonker/Mhairi Bennett
  - PAC Funded Project Requests & School Based Projects
  - Guide document will be coming out to PACs from SPEAC (if PAC is registered with SPEAC).
  - District will be sharing with all school admins

#### **Communications, Hot Lunch, and Fundraising**

- Hot lunch is doing well and lots of students are signed up so thanks for the parent support.
- Looking into library requests for funding with the legion.

9. Meeting Adjourned: 7:26 PM

The PAC wishes everyone a safe and happy holidays!

#### **Next meetings:**

- Jan 27, 2026 - 6:30 PM
- Feb 24, 2026
- April 28, 2026 - 6pm for bursary selection and regular meeting
- May 26, 2026
- June 16, 2026