



DUNSMUIR MIDDLE SCHOOL

PAC Meeting Minutes
June 16, 2026 – 6:30 pm

1. Meeting called to order: 6:42 PM
With gratitude and respect, we acknowledge that we live, learn, and work on the traditional territories of the Coast Salish: T'Sou-ke Nation, SCÍÅNEW (Beecher Bay) Nation, and the Nuu-chahnulth: Paaʔčiidʔatʰ (Pacheedaht) Nation. We also recognize that some of our schools are located on the traditional territories of the MÁLEXEŁ (Malahat) Nation, and the Ləkʷəŋən peoples of Songhees and Esquimalt Nations.
2. Introductions
Attendees:
Stephanie Tomlinson – President
Kara McFarlane – Vice President
Candice McLeod – Communications Officer
Allison Hyatt – SPEAC Rep
Serena Beck – Secretary
3. Approval of agenda – Candice and Kara
4. Approval of minutes from the **May 2026** meeting – Candice and Kara
5. **Principal/Administration Report**
 - N/A as they could not attend.
6. **Old Business**
 - **Art Cards by Kids for Spring** \$1191.40 profit. **Note:** Talk to teachers about returning the poster paper if not participating (as we are still charged for the unused paper).
 - **School Start:** Advertised in the Newsletter and Facebook post. Gr 6 parents too. It will be on their handouts. Schoolstart.ca 53 people have purchased school supplies already. This is a great fundraiser start. Teachers can also go in and order too.
 - 105 coupon books are being returned that we did not sell. 45 coupon books sold.
 - 50 Panago coupons sold.
7. **New Business**
 - Year End BBQ is next week on Tuesday, June 23, 2026.
 - September kick off:

- Winter art cards in the fall next year.
- Gr 8 grad items earlier in the year for hoodies.
- First name or first name and last initial on the back of the hoddie (similar to a concert list).
- Maybe a contest for designing a new logo or voting on which hoodie students like best.
- Maybe a grad hat next to the year.
- Decided dates for next meetings
- In September, change the bursary form to include where have you applied and for what program instead of acceptance or reference.
- Review the PAC constitution and see if we have any updates.
- September 17th is meet the teacher night. Jen said she usually brings in parenting source booths such as JDF and single parenting 1UP. We'll have a PAC table. Panago coupons. A spiel about a welcome to the school and the meeting dates. Hot lunch info.

8. Committee Reports

President

- Covered already.

Vice President

- Covered already.

Treasurer

- **Operating:** \$18436.30
- **Gaming:** \$6708.00
- One SD62 speaker cheque not cashed yet. Anti-bullying presentation. Online donation. Kelly can follow up with finance for the district. There was a staff change and a few cheques went missing so it may not be deposited.
- Applied for the gaming grant and listed Stephanie, Candice, and Donna (President, Communications Officer, and Treasurer) on the form. We'll receive \$16,220 from the gaming grant for the next school year.
- 50/50 license form was filled out.

Secretary

- No updates.

SPEAC

- Finished the meetings for the year.

Communications, Hot Lunch, and Fundraising

- Hot lunch for the year raised \$18,000. 360 people ordered so almost half the school. Same vendors Subway, sushi, Booster Juice, and Bar Burrito. Maybe a pizza Tuesday if there are 5 Tuesdays in a month.

9. Meeting Adjourned 7:15 PM

Next meetings:

- Tuesday, September 22, 2026 – 6:00 PM for AGM and 6:30 for the regular meeting
- Tuesday, Oct 20, 2026 6:30 PM - Budget
- Tuesday, Oct 27, 2026 regular meeting (costume night)
- Tuesday, Nov 24, 2026 (PJ night)
- Tuesday, Jan 26, 2027
- Tuesday, Feb 23, 2027
- No meeting in March
- Tuesday, April 27, 2027 6 PM for bursaries
- Tuesday, May 25, 2027
- Tuesday, June 15, 2027

AGM

7:20-7:25 PM

Stephanie as President (voted in by Kara and Allison)

Donna as Treasurer (voted in by Serena and Kara).