



DUNSMUIR MIDDLE SCHOOL

PAC Meeting Minutes
May 26, 2026 – 6:30 pm

1. Meeting called to order: 6:42 PM
With gratitude and respect, we acknowledge that we live, learn, and work on the traditional territories of the Coast Salish: T'Sou-ke Nation, SĆIÅNEW (Beecher Bay) Nation, and the Nuu-chahnulth: Paaʔčiidʔath (Pacheedaht) Nation. We also recognize that some of our schools are located on the traditional territories of the MÁLEXEŁ (Malahat) Nation, and the Ləkʷəŋən peoples of Songhees and Esquimalt Nations.
2. Introductions
Attendees:
Alexis McKean – Vice Principal (acting Principal for the rest of the school year)
Jen Nixon – Principal (starting in September 2026)
Stephanie Tomlinson – President
Kara McFarlane – Vice President
Candice McLeod – Communications Officer
Donna Wilner – Treasurer
Allison Hyatt – SPEAC Rep
Serena Beck – Secretary
Mercy – Parent
3. Approval of agenda – Candice and Kara
4. Approval of minutes from the **April 2026** meeting – Candice and Stephanie
5. **Principal/Administration Report**
 - Gr 5s school tour on Friday, June 5th Candice asked about sending handouts home and advertising the first PAC meeting.
 - Home schoolers can tour on the 5th or June 15th and 16th for family tours. More new student tours again the end of August.
 - **Grade 8 Grad date:** Thursday, June 18, 2026 6:30-9 PM at the Langford Legion. DJ, photo booth, and supper. \$30 per student. Students have their grade 8 grad hoodies and helped design them.
 - June 23rd whole school BBQ 1-2:30. A volunteer email will be sent in the next newsletter.
 - First tarp and tent sale is this Saturday, May 30, 2026 from 9 AM-1 PM
 - **School Plan 2025-26:**
 - Literacy and phonics
 - Pre and post reading scores and way higher after the phonics.

- Numeracy goal took a bit longer with math and hands on proven strategies.
- Engagement goal: Attendance and working group within the school and counsellors.
- Principal's attendance report to see who missed 30 or more days in a month and the reasons of unknown, vacation, or excused absences such as being away sick or at appointments.
- First chapter Fridays where one chapter of a book is read out each Friday first thing.
- Attendance is being talked about at the provincial level too and kids choosing not to go to school.

6. Old Business

- **Art Cards by Kids for Spring** 30 classes, 9 chose not to participate. Cut off was May 22nd and then reopened to May 26th \$1500 so far. Delivered in a week or two.
- **School Start:** Advertised in the Newsletter and Facebook post. Gr 6 parents too. It will be on their handouts. Schoolstart.ca
- Bursary cheques were dropped off at the high schools.

7. New Business

- SPEAC supper May 27, 2026 at the Langford Legion-12 attendees from Dunsmuir including all the hot lunch volunteers.
- **Fundraising:** Panago coupons and coupon books will be sold at the tarp sale.
- School start on the handout for new students coming in for Gr 6 and the June and September PAC meetings.
- **Next meetings:** Sept 22nd 6 PM for the AGM and the 4th Tuesday of the month for our next meetings. We will review all these meetings at our June 16th meeting.
- September 17th is meet the teacher night. Jen said she usually brings in parenting source booths such as JDF and single parenting 1UP.
- We want to host another board game night with a concession in the Spring. Maybe April.
- **Dance:** Possibly a dance. Jen hosted 90 min dances at Spencer Middle School. They have 670 students. Leadership helping too. Kids check their bags in a bag check.

8. Committee Reports

President

- Covered already.

Vice President

- Covered already.

Treasurer

- **Operating:** \$20417.78 but \$3431.48 with Bar Burrito and \$1500 bursaries. \$16,000 will be left. \$18, 500 in fundraising for the year.
- **Gaming:** 7058 in gaming. \$4800.65 still being spent so \$2000 left for next year.
- Garden for \$1000 and portable garden and it cannot go in the location where they wanted it to go. Fence and gate. Asked Alexis. No, garden is not hap-

pening. It was going to move to Royal Bay in the summer. Saving this money as we have two years to spend the gaming money. This \$1000 will stay in.

- \$3000 for start up and year end bbq.
- \$154 left from speakers
- \$51.85 to roll over for dance for next year.
- One SD62 speaker cheque not cashed yet. Anti-bullying presentation. Online donation. Kelly can follow up with finance for the district.

Secretary

- No updates.

SPEAC

- June catchment review for new school and feeder schools and Westshore and catchments.
- Keep an eye on my Ed for report cards, let your school(s) know if you're moving, check your child's backpack for field trip forms, check lost and found, etc as the school year wraps up
- End of year items and letting schools know if moving.
- June 30th is the deadline for applying for gaming grants.

Communications, Hot Lunch, and Fundraising

- Hot lunch site is paid for already. Hotlunches.net paid early to save \$50. Same vendors, same layout subway etc and order. Similar prices. Booster Juice will change a little.
- Hot lunch for the year raised \$18,000.
- Grade 8 grad and FIFA so limited legion parking.
- June 16th we will set the dates for the meetings for next year. 6:30
- Letter from PAC for the first week of school.
- Section in the newsletter for tidbits for the PAC and trying to consolidate.
- Open house and growth from parents and what they want.
- May 30th sell coupon books at tent and tarp. 120 to sell. Include the sheet in the newsletter.
- Panago coupons still too.

9. Meeting Adjourned: 7:45 PM

Next meetings:

- Tuesday, June 16, 2026 – 6:30 PM
- Tuesday, September 22, 2026 – 6:00 PM